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Annual Work Plan  
January – December 2015



Project Title: Governance for DRR in Kenya  
SIGNATURE PAGE

<b>UNDAF Outcome(s):</b>	<b>UNDAF OUTCOME 4.2:</b> Systems for Community Security & Resilience By 2018, counties and communities are able to anticipate, prevent and respond effectively to disasters and emergencies
<b>Expected CPD Output (S):</b>	<b>Output 4.1.</b> Institutional capacity in place to implement and monitor gender- and human rights-sensitive DRM, peace-building, conflict prevention and community security policies, strategies and plans <b>Output 4.2.</b> Coordination mechanisms, preparedness, early warning and timely response and recovery systems operational at national, county and community level
<b>Expected Project Output(s):</b>	<ol style="list-style-type: none"> <li>1. Institutional and legislative capacity for policy formulation and implementation strengthened at national and county levels</li> <li>2. Capacity to assess and monitor disaster risks and early warning systems strengthened</li> <li>3. DRR mainstreamed in key government policies, strategies and programmes</li> <li>4. Information and knowledge management for DRR Strengthened</li> <li>5. Partnerships and networks for DRR strengthened</li> <li>6. Effective project management</li> </ol>
<b>Responsible Party(s):</b>	Directorate of Special Programmers, NDOC, NDMU, RCMRD
<b>Implementing Partner(s):</b>	National Drought Management Authority

The project is intended to support the government's overall strategy for reducing and managing disaster impacts and losses thereby contribute to the country's sustainable human development. The project aligns not only to the national priorities, but also the key objectives set out in these key international instruments. As HFA places the responsibility for disaster risk reduction on the government, this project is designed to support government develop the necessary capacities, systems and structures for a robust and effective disaster risk management. The project will target strengthening of institutions responsible for disaster risk reduction both at national and county levels in areas of policy enactment, implementation and monitoring; establishment of mechanisms for assessing and monitoring of disaster losses and impacts; support in mainstreaming DRR into government planning and budgeting process; disaster information management systems and partnerships.

<b>Project Period:</b> 2015	January 2015– December
<b>Key Result Area (Strategic Plan):</b>	5
<b>Atlas Award ID:</b>	
<b>Start date:</b>	January 2015
<b>End Date</b>	December 2015
<b>PSC Meeting Date</b>	
<b>Management Arrangements:</b>	NEX

<b>Total resources required:</b>	USD 800,000
<b>Total allocated resources:</b>	
• Regular	700,000
• Other:	
○ Donor (DDC):	100,000
○ Government	
<b>Unfunded budget:</b>	
<b>In-kind Contributions:</b>	

Agreed by:

On behalf of	Signature	Date	Name/Title
National Drought Management Authority		29/1/15	Name: James Oduor CEO
UNDP Kenya Country Office		29/1/2015	Maria Threase-Keating UNDP Country Director

Fernando Abaga Edjang  
Deputy Country Director  
(Programmes)

National Drought Management Authority  
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## ANNUAL WORK PLAN

YEAR: 2015

Outputs	Major activities	Quarters				Responsible Party	Funding Source	Budget Description	Total 2015									
		1	2	3	4													
<b>1. Institutional and legislative capacity for policy formulation and implementation strengthened at national and county levels</b>  <b>Indicators:</b> <ul style="list-style-type: none"> <li>• Number of counties with functional DRM structures</li> <li>• DRR National steering committee in place</li> <li>• Number of institutional structures established</li> <li>• Grip programme in place</li> <li>• Number of government official trained</li> <li>• Number of counties with DRR platforms</li> <li>• Number and effectiveness of coordination meetings</li> </ul> <b>Target:</b> <ul style="list-style-type: none"> <li>• 1 breakfast meeting with the Council of Governors</li> <li>• DRM bill finalized for parliament</li> <li>• 5interns attached to Government field officers</li> <li>• 4 DRR/CCA platforms meetings at County level</li> <li>• 4 Quarterly National platform meeting</li> </ul>	<b>Activity 1.1: Support the enactment and implementation of the DRM policy</b> i. Advocate for the enactment and adoption of the DRM policy. <ul style="list-style-type: none"> <li>• Support implementation of the action plan from the KEWOPA training</li> <li>• Meeting with Council of Governors</li> </ul>	X	X			UNDP, Ministry of Planning and Devolution (NDMA, DosP)	UNDP	71300 –Facilitators & consultancy Fees, 75705 - Conference Fees, 71605 Travels	20,000									
		<b>Activity 1.2: Strengthen DRR institutions at national and county levels</b> i. Undertake consultancy on capacity assessment of DRM at county levels ii. Support the review and updating of DRR standard operating procedures iii. Develop a national DRM capacity building programme curriculum and manuals	X	X							UNDP, Ministry of Planning and Devolution (NDMA, MIMUST)	UNDP	71305 - Consultancy Fees	25,000				
		iv. Develop and support a Graduate Internship Programme (GRIP) <ul style="list-style-type: none"> <li>• Finalize collaboration with MIMUST</li> <li>• Induction of the 1<sup>st</sup> Graduate Interns</li> </ul>	X	X	X										UNDP, Ministry of Planning & Devolution (NDMA)	UNDP	71300- Facilitators fees, 75705 -Conference Fees, 71605-Travel	37,000
		<b>Activity 1.3: Strengthen coordination structures at all levels</b> i. Strengthen and facilitate the DRR platform at national level ii. Strengthen and facilitate the DRR platforms at county level iii. Facilitate/Establish a coordination mechanism between the national and county DRM structures	X	X	X					X								

<p><b>Output 2: Capacity to assess and monitor disaster risks and early warning systems strengthened</b></p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>Effectiveness of early warning and response systems</li> <li>Number of counties with contingency plans developed</li> <li>Disaster impacts and losses document produced</li> <li>Number of counties supported to under risk assessments</li> </ul> <p><b>Target:</b></p> <ul style="list-style-type: none"> <li>Development of 3 County risk and hazard maps</li> <li>20 officers trained in risk assessment and analysis and Contingency Planning</li> </ul>	<p><b>Activity 2.1: Strengthen risk assessment and analysis</b></p> <p>i. Support most at risk counties to undertake risk and vulnerability assessment through RCMRD</p> <p>ii. Improve the capacity of Government officers in risk and vulnerability assessment through RCMRD</p>	X	X	X		UNDP, Ministry of Planning & Devolution (NDMA) RCMRD	UNDP		10,000
<p><b>Output 3: DRR mainstreamed in key government policies, strategies and programmes</b></p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>Drought resilience indicators developed</li> </ul> <p><b>Target:</b></p> <ul style="list-style-type: none"> <li>DRM Guidelines completed and printed</li> <li>2 Workshops in Baringo and Turkana</li> <li>1 national technical meeting</li> </ul>	<p><b>Activity 2.2 &amp; 2.3: Strengthen EWS and preparedness &amp; dissemination of risk information</b></p> <p>i. Support 3 targeted counties to strengthen/develop Early Warning and dissemination systems'</p> <p>ii. Build/Strengthen capacity for Contingency /Preparedness Planning at County Level</p>	X	X	X		UNDP, Ministry of Planning & Devolution (NDMA), RCMRD, KWS	UNDP,	71300-Facilitators fees, 75705-Conference Fees, 71605-Travel	30,000
<p><b>Output 3: DRR mainstreamed in key government policies, strategies and programmes</b></p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>Drought resilience indicators developed</li> </ul> <p><b>Target:</b></p> <ul style="list-style-type: none"> <li>DRM Guidelines completed and printed</li> <li>2 Workshops in Baringo and Turkana</li> <li>1 national technical meeting</li> </ul>	<p><b>Activity 3.1 Develop DRR Mainstreaming Guidelines and Tools</b></p> <p>i. Printing of the mainstreaming guidelines</p> <p><b>Activity 3.3: Monitor implementation of MTP II DRR Priorities</b></p> <p>i. Monitor implementation of EDE DRR Component</p> <ul style="list-style-type: none"> <li>Facilitate technical meeting to brainstorm on draft guidelines of drought resilience impact indicators</li> <li>Facilitate a validation workshop to discuss the M&amp;E indicators for EDE/ MTP</li> <li>Field Based training session on integrating resilience analysis in planning and M&amp;E systems</li> </ul>	X	X	X	X	UNDP, Ministry of Planning & Devolution (NDMA)	UNDP	74200-Printing Costs	5,000
<p><b>5. Partnerships and networks for DRR strengthened</b></p> <p><b>Target:</b></p>	<p><b>Activity 5.1: Support the government to participate in global DRR discussions (Post 2015 HFA), Global and regional forums</b></p>	X				UNDP, Ministry of Planning & Devolution (NDMA)	UNDP	71605-Travel expenses	20,000
							DDC	71300-Facilitators fees, 75705-Conference Fees, 71605-Travel	100,000

<ul style="list-style-type: none"> <li>2 participants supported to attend the Sendai Conference</li> </ul>	i. Support 2 participants in the Sendai Conference									
	<b>Activity 5.4: Support annual symposium and international day for DRR</b>			X	X		UNDP, Ministry of Planning & Devolution (NDMA)	UNDP	71300-Facilitators fees, 75705-Conference Fees, 71605-Travel	70,000
<b>6. Resilience building through diversification of livelihoods for drought affected communities</b>  <b>Targets:</b> 10,000 disaster affected households  <b>Indicators:</b> # of people (male/female) earning income from value chains  # of long-term jobs/self-employment created through value chains  Amount of additional HH income from value chains per year	<b>Activity 6.1 Development of livestock-based value chains</b>						UNDP, Ministry of Planning & Devolution (NDMA, DoSP)	UNDP	72200-Equipment, 71300-Contractual costs, 71600 Travels	35,000
	1. Completion of 3 slaughter houses in Bura, Liboi and Kakuma	X	X							
	2. Equipping (electricity) of 2 utilization unit /tannery in Lodwar and Dadaab			X	X					
	3. Starter kit for tanning and leather products production			X	X					
4. Development of market linkage and strategy for finished leather products			X	X					15,000	
	<b>Activity 6.2. Development of fish value chain in Lake Turkana</b>						UNDP, Ministry of Planning & Devolution (NDMA, DoSP)	UNDP	72200-Equipment, 71300-Contractual costs, 71600 Travels	30,000
1. Rapid assessment to establish status/bottlenecks of previously supported BMUs			X	X						
2. Completion of fish storage/landing facility (drainage system, fencing and water piping)										
3. Improvement of fish drying technology/capacity										
4. Support to BMU functionality and marketing										
	<b>Activity 6.3 Develop honey value chain</b>	X					UNDP, Ministry of Planning & Devolution (NDMA, DoSP)	UNDP	71300-Consultants fee, 71605-Travel,	30,000
1. Scaling up of honey production groups										
2. Facilitate in the formation of co-operatives for the honey producing groups										
3. Develop market strategy for processed products (identify markets, ICT, branding)										
	<b>Activity 6.4 Facilitate market development for irrigation farmers</b>						UNDP, Ministry of Planning & Devolution (NDMA, DoSP)	UNDP	72200-Equipment, 75705-Conference costs,	50,000
1. Facilitate the formation and capacity building of farmers groups.		X	X							
<b>Sub Total</b>									<b>352,000</b>	

Scaling up – Tana River Livelihood Activities	2. Facilitate formation of crop marketing cooperatives/associations 3. Value addition of farm produce				X	X	UNDP, Ministry of Planning & Devolution (NDMA, DoSP)	UNDP	75705-Facilitator fee 71605 Travels	14,000
	Scaling up pasture production in Tana River (KICRMP) Scaling up of breed improvement in Tana River (KICRMP) Promotion of Agro-value chains in Tana River (KICRMP)								72200-Equipment, 71300-Contractual Costs 71605 Travel Costsr	20,000
<b>Sub Total</b>										<b>250,000</b>
<b>7. Effective project management</b>	<b>Activity 7.1: Support project management</b>						UNDP, Ministry of Planning & Devolution (NDMA)	UNDP	71400, 71500, Staff costs <sup>1</sup> 72500 - Supplies	160,000
	i. Project management - staff costs	X	X	X	X					15,000
	i. Maintenance of DRM vehicles	X	X	X	X					8,000
	ii. Procure office supplies	X	X	X	X					
	<b>Activity 7.2: Establish a Monitoring and Evaluation framework</b>	X	X	X	X		UNDP, Ministry of Planning & Devolution (NDMA, PSC)	UNDP	71605- Travel Expenses	15,000
	i. Conduct quarterly field monitoring visits and annual review forums									
<b>Sub Total</b>										<b>198,000</b>
<b>Grand Total</b>										<b>800,000</b>